#### **SECTION ONE: ELIGIBILITY FOR USE AND REGISTRATION**

#### 1. Residents

All residents, nonresident property owners, students, and employees of Nottoway County of all ages are granted full use of all services of The Nottoway County Public Library.

#### 2. Nonresidents

Everyone is welcome to use the services of the Nottoway County Public Library on library property. Non-residents of Nottoway County may be granted library privileges by the Administration and may receive a card upon paying a fee of \$3.

#### 3. Institutions

Administration reserves the right to grant institutions library privileges, including borrowing privileges with the assurance that the Institution follows all regulations that pertain to individuals.

#### 4. Governments

The Nottoway County Public Library serves as an informational agency to the Nottoway County government and to local town governments within the county's borders. Service will be rendered to all agencies of these governments.

#### 5. **Disability Access**

The Nottoway County Public Library does not discriminate on the basis of disability in the admission or access to, or employment in, its programs and activities.

All new facilities of the Nottoway County Public Library shall be fully accessible to patrons and staff. The Library System will strive to adapt its current facilities to be fully accessible to all patrons and staff.

#### 6. **Revocation and Reinstatement of Library Privileges**

The Nottoway County Public Library reserves the right to withdraw or suspend the library privileges (including being present on library property) in the event that any of the public use policies stated in this document are disregarded. The Library also reserves the right to withdraw or suspend the library privileges of any individual or institution which acts in an inappropriate manner that interferes with other individuals use of library services. Anyone who has privileges revoked may appeal this action to the Library Board of Trustees.

The Nottoway County Public Library reserves the right to reinstate the library privileges of an individual once the administration judges that the suspended individual will not break library rules or act in an inappropriate manner that will disturb other patrons.

#### 7. **Replacement of Library Cards**

A replacement library card for a card being lost by a patron or for any other reason that is not deemed to be beyond the control of the patron such as being naturally worn and thus no longer usable, will be charged to the proper patron account at a rate of \$1.00 for the first replacement; \$2.00 for the second replacement; and \$3.00 for the third replacement; thereafter each replacement will cost \$5.00.

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